



Summer Camp Registration Instructions & FAQs

Thank you for your interest in West Lafayette Parks & Recreation Summer Camp programs! Below you will find some instructions that will hopefully be of help as you go through the registration process. Please email wellness@westlafayette.in.gov with any questions.

1. Visit the West Lafayette Parks & Recreation CivicRec catalog using the link below:
<https://secure.rec1.com/IN/west-lafayette-in-parks-and-recreation/catalog>
2. Login and view your account to ensure that all children attending camp are on your account. Please also ensure that you have a card on file on your account.
3. Visit the purple Camps & Childcare tab to view all sessions of camp. Drop down on the weeks of camp that you wish to register for. Select each child that you would like to register and click “add to cart”. When all the weeks that you would like are added to the cart, click checkout.

Welcome & Registrati... 68 Aquatics 50 **Camps & Child Care 42** Community Events 10 Donations 4

Facility Rentals 49 Memberships 21 Programs 101 Sports & Recreation 41

CAMPS

Summer Camp 2024

PROGRAM	LOCATION	AGE	DAYS	DATES	TIMES	
Week 1 (May 28-31) (24-2000...	John R. Dennis Welln...	5-12	TU-F	05/28-05/31	9am-4pm	\$180

Activity Summer Camp 2024
Session Week 1 (May 28-31)
Location John R. Dennis Wellness Center
Room/Facility Multiple Facilities
Address 1101 Kalberer Rd. West Lafayette, IN 47906
Phone 765-269-4950
Date Range 05/28-05/31

Schedule Details 9a-4p every Tue/Wed/Thu/Fri from May 28 to May 31 at John R. Dennis Wellness Center Community Room 1
9a-4p every Tue/Wed/Thu/Fri from May 28 to May 31 at John R. Dennis Wellness Center Party Room
9a-4p every Tue/Wed/Thu/Fri from May 28 to May 31 at John R. Dennis Wellness Center Community Room 2
9a-4p every Tue/Wed/Thu/Fri from May 28 to May 31 at John R. Dennis Wellness Center Community Room 3

Age/Gender 5-12
Activity Code 24-200002
Fee \$180.00
Registration Jan 23 8a-May 28

ACCOUNT MEMBERS

- [Redacted] Ineligible by Age (5-12)
- [Redacted] Ineligible by Age (5-12)
- [Redacted] Eligible
- [Redacted] Eligible

Add Account Member

Add To Cart

- Complete the prompts on the following page with any notes, allergies, and medical conditions. You will also be asked to provide a list of people authorized to pickup your child.

Prompts

Prompt	Response
Prompts for [redacted]	
1. Does your child have any allergies or medical conditions that our staff should be aware of?	no
2. Please list the names of anyone authorized to pick up your child:	dad/mom
Prompts for [redacted]	
3. Does your child have any allergies or medical conditions that our staff should be aware of?	no
4. Please list the names of anyone authorized to pick up your child:	dad/mom

\$360.00
2 items

CHECKOUT FOR [redacted]
[Browse Catalog](#)
[Prompts](#)
[Waivers](#)
[Payment](#)
[Review & Confirm](#)
[Receipt](#)

Submit Responses >

[← Browse Catalog](#)

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- Next, you will review and sign waivers. You are required to sign all waivers to move on in the registration process. If you wish to opt out of the sunscreen or photo release, please email us at wellness@westlafayette.in.gov.

[Catalog](#) | [Account](#) | [Connect](#)

[Internal](#) | [Policies](#) | [Help](#) | [Log Out](#)

Waivers

Sunscreen Authorization

Applies to:
 [redacted] for Summer Camp 2024 Week 1 (May 28-31)
 [redacted] for Summer Camp 2024 Week 1 (May 28-31)

Proper sunscreen application is very important to camp staff. Our counselors will carry sunscreen on a regular basis; however, we still encourage parents to send sunscreen with their children on a daily basis. The following authorization allows West Lafayette Parks & Recreation staff to apply sunscreen as needed to your child if they either forget theirs, or we deem it necessary that a new layer needs to be applied. Please talk to your child about the importance of sunscreen application as well as proper application techniques. It is of great benefit to the staff if children come in with an understanding of the importance of sunscreen.

I hereby authorize West Lafayette Parks & Recreation staff permission to apply sunscreen as needed to my child(ren).

I agree on behalf of [redacted]
 I agree on behalf of [redacted]

Photo Release

Applies to:
 [redacted] for Summer Camp 2024 Week 1 (May 28-31)

\$360.00
2 items

CHECKOUT FOR [redacted]
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Confirm Waiver Agreement >

[← Prompts](#)

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- After waivers, you will go to the payment screen. For each week, you will need to drop down and select the appropriate payment plan. If you currently hold a Wellness Center membership that includes the children that you are registering for camp, you will select member. If you are not currently a member and do not hold a Camp Kids Pass, you will select the community rate. If you are enrolling 3 or more kids and qualify for that discount, please email wellness@westlafayette.in.gov after submitting your registration so that we can adjust the pricing for you.

Payment

Item	Price
1. [Redacted] for Summer Camp 2024 Week 1 (May 28-31)	\$180.00
Available Payment Plans:	
Pay Now (\$180.00)	
Week 1 Community Rate (Total: \$180.00)	
Week 1 Member Rate (Total: \$150.00)	
2. [Redacted] for Summer C...	\$180.00
Available Payment Plans:	
Total Charges \$360.00	

Gift Card Code

Saved Card

CHECKOUT FOR [Redacted]

-
- Prompts
- Waivers
- Payment**
- Review & Confirm
- Receipt

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- After selecting payment plan for each week, you should only be left with the non-refundable deposit of \$20/week per child. The deposit will be applied as a partial payment towards each week.

Payment

Item	Price
1. [Redacted] for Summer Camp 2024 Week 1 (May 28-31)	
This item entails future payments, and requires a card on file for auto-billing. <div style="text-align: center; margin-top: 5px;"><input checked="" type="checkbox"/> I AGREE</div>	
Available Payment Plans:	Week 1 Member Rate (Total: \$150.00)
2. [Redacted] for Summer Camp 2024 Week 1 (May 28-31)	
This item entails future payments, and requires a card on file for auto-billing. <div style="text-align: center; margin-top: 5px;"><input checked="" type="checkbox"/> I AGREE</div>	
Available Payment Plans:	Week 1 Member Rate (Total: \$150.00)
Total Charges \$40.00	

Gift Card Code

Saved Card

CHECKOUT FOR [Redacted]


-
- Prompts
- Waivers
- Payment**
- Review & Confirm
- Receipt


[← Waivers](#)

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- To pay the deposit, you will add your card on file or press submit payment with your current card on file. Please keep in mind that you are required to keep a card on file for auto billing purposes. At the end, you should get a transaction receipt confirming the reservation for your spots.

Transaction Receipt

Receipt 



OFFICIAL RECEIPT







Registration/Payment Receipt [REDACTED]



Account Information [REDACTED] West Lafayette, IN 47906	Payment Credit/Debit [REDACTED] [REDACTED]	\$40.00
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Item	Balance Due	Amount Paid
[REDACTED]	\$0.00	\$0.00




CHECKOUT FOR [REDACTED]

-  Browse Catalog
-  Payment
-  Review & Confirm
-  Receipt

"I just signed up for Summer Camp 2024 at WL Parks"

 Post  Share

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Frequently Asked Questions:

Q: If I wish to purchase the Camp Kids pass online, can I do that before summer camp registration opens?

A: Yes! You can find the Camp Kids Pass on the Membership tab under the header "Promotional Memberships". The Camp Kids Pass will give member pricing for the 2024 season of Spring Break Camp, Summer Camp, Fall Break Camp, and Winter Break Camp.

Q: Do I have to pay a deposit to be added to a waiting list?

A: No, deposits will only be charged when you are enrolled and have a guaranteed spot in your selected week(s).

Q: What if I want to pay my camp balance in full? Can I pay ahead on camp payments?

A: Yes! Camp payments can be paid in full or paid ahead through your CivicRec account. Please select the payment plan at your initial registration, then return to your account to pay any balances that you would like to pay in advance.

Q: If I register for weeks, but have a change of plans, can I get a refund or cancel?

A: Families have until the end of the business day on Friday, May 3rd to submit any cancellations for the summer. Cancellations must be submitted in writing via email. Please note that the \$20 per week deposits paid at registration are non-refundable and non-transferable upon cancellation or adjustment of your selected weeks.

Q: Do I have to sign up for every week of the summer? Can my child attend a single day of camp?

A: No, you can pick and choose which weeks work best for your family's schedule! Registrations will only be taken by week. There is not an option for a single day of attendance.

Q: What happens if I am waitlisted for camp? When will I know if I get a spot?

A: Families have until Friday, May 3rd to drop any weeks of camp that they no longer wish to attend. When we have weeks that are dropped, we will send the next family on the waiting list an invitation to enroll. The invitation will come to your email via our CivicRec system. After Friday, May 3rd, no more spots will become available for camp and all registrations will be final.

Q: Can I cancel my Wellness Center membership after securing my spots for camp and still get the member pricing for camp?

A: No, to receive member pricing for camp, the membership must be held from the time that you register for camp until the end of the camp program. Otherwise, fees will be adjusted back to the community rate.